भारतीय चिकित्सा एवं होम्योपैथी भेषजसंहिता आयोग
आयुष मंत्रालय, भारत सरकार
कमला नेहरू नगर, गाजियाबाद (उ.प्र.) एन.सी.आर. दिल्ली - 201002
PHARMACOPOEIA COMMISSION FOR INDIAN MEDICINE & HOMOEOPATHY
Ministry of AYUSH, Govt. of India
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F.No. PCIM/23-1/OSS/2020-21/ **Dated: 09/09/2020**

(Advertisement No. 01/2020)

CIRCULAR

It is proposed to engage services of the Domain Experts- 04 (Ayurveda, Siddha, Unani, Homoeopathy), Consultants- 02 (Admin/Establishment/Accounts), Assistant Consultant (Admin/Establishment)- 01 and Technical Data Associate (Admin/Finance)- 01 in the Pharmacopoeia Commission for Indian Medicine & Homoeopathy (PCIM&H) Ghaziabad as per the eligibility criteria and conditions mentioned below:

Sl. No.	Name of position	Age limit	No. of positions	Qualifications	Monthly remuneration (consolidated)
1.	**Domain Expert (Ayurveda)**	64 years	01	**Essential:** 1. Post Graduate degree in Rasashastra and/or Bhashajyakalpana or Dravyaguna 2. 5-10 years' experience in handling related matters (preferably with Government/Autonomous bodies) and should be well versed in dealing with the subject matter. **Desirable:** 1. Proficiency in Sanskrit including its typing 2. Preference will be given to persons having excellent communication skills and interpersonal skills with adequate knowledge of computer applications such as MS Word, MS Excel, Power point etc.	₹75,000/-
2.	**Domain Expert (Siddha)**	64 years	01	**Essential:** 1. Post Graduate degree in Gunapadam of Siddha Medicine 2. 5-10 years' experience in handling related matters (preferably with Government/Autonomous bodies) and should be well versed in dealing with the subject matter.	₹75,000/-

				Desirable: 1. Proficiency in Tamil including its typing 1. Preference will be given to persons having excellent communication skills and interpersonal skills with adequate knowledge of computer applications such as MS Word, MS Excel, Power point etc.	
3.	**Domain Expert (Unani)**	64 years	01	**Essential:** 1. Post Graduate degree in Ilm-ul-Advia/Ilm-ul-Saidla of Unani Medicine 2. 5-10 years' experience in handling related matters (preferably with Government/Autonomous bodies) and should be well versed in dealing with the subject matter. **Desirable:** 1. Proficiency in Urdu, Persian and Arabic 2. Preference will be given to persons having excellent communication skills and interpersonal skills with adequate knowledge of computer applications such as MS Word, MS Excel, Power point etc.	₹75,000/-
4.	**Domain Expert (Homoeopathy)**	64 years	01	**Essential:** 1. Post Graduate degree in Homoeopathy Pharmacy 2. 5-10 years' experience in handling related matters (preferably with Government/Autonomous bodies) and should be well versed in dealing with the subject matter. **Desirable:** 3. Preference will be given to persons having excellent communication skills and interpersonal skills with adequate knowledge of computer applications such as MS Word, MS Excel, Power point etc.	₹75,000/-
5.	**Consultant (Admin/ Establishment)**	64	01	**Essential:** 1. Person retired from the post of Under Secretary or equivalent with experience of handling Administration/ Establishment related matters.	₹50,000/-

				2. Candidate should well conversant with Central Secretariat functions like drafting, noting, budget, accounts, office procedures, Policy matters etc., **Desirable:** 1. Preference will be given to persons with experience of dealing RTI, Grievances, Legal, Policy matters, etc., 2. Preference will be given to persons who having excellent communication skills and interpersonal skills with adequate knowledge of computer applications such as MS Word, MS Excel, Power point etc.	
6.	**Asst. Consultant (Admin/ Establishment)**	64	01	**Essential:** 1. Person retired from the post of Section Officer or equivalent with experience of handling Administration/Establishment related matters. 2. Candidate should well conversant with Central Secretariat functions like drafting, noting, budget, accounts, office procedures, etc., **Desirable:** 1. Preference will be given to persons with experience of dealing RTI, Grievances, Legal, Policy matters, etc., 2. Preference will be given to persons who having excellent communication skills and interpersonal skills with adequate knowledge of computer applications such as MS Word, MS Excel, Power point etc.	₹45,000/-
7.	**Consultant (Accounts)**	64	01	**Essential:** 1. Person retired from the post of Under Secretary or equivalent with experience of handling Accounts/Finance related matters 2. Candidate should well conversant with Central Secretariat functions like drafting, noting, budget, accounts, office procedures, Policy matters etc.,	₹50,000/-

				Desirable: Preference will be given to persons who have excellent communication skills and interpersonal skills with adequate knowledge of computer applications such as MS Word, MS Excel, Power point etc.	
8.	**Technical Data Associate (Admin/Finance)**	64	01	**Essential:** 1. Bachelor Degree with 05 years' experience in Administration/Finance in Govt./PSU/Autonomous body **Desirable:** Preference will be given to retired persons who have excellent communication skills and interpersonal skills with adequate knowledge of computer applications such as MS Word, MS Excel, Power point etc.	₹31,500

Interested eligible applicants possessing the required qualifications, experience, etc may submit their application in the prescribed proforma along with latest CV, self-attested supporting documents and two passport size recent photographs may send by post/hand mentioning that which post applied on envelope to Director I/c, Pharmacopoeia Commission for Indian Medicine & Homoeopathy (PCIM&H), Kamla Nehru Nagar, Opp. M-Block, Ghaziabad 201002 or via email to **dir.pcimh-ayush@gov.in.**

Note:

1. The engagement will be purely on contractual basis and no claim for continuance or regular appointment will be entertained.
2. The contract initially would be for a maximum period of one year and may be further extended on year to year basis or it may be curtailed, subject to functional requirements and also subject to appraisal of the performance.
3. The engagement of Domain Experts/Consultants/Asst. Consultants on contract basis will be subject to the guidelines for engaging consultants in the Ministry of AYUSH.
4. The eligibility of candidates will be determined as on the last date of the receipt of application.
5. The short-listed candidates based on qualifications, experiences, etc. will be called for an physical interview or online interview which will be intimated through email.
6. No TA/DA will be paid for attending the interview.
7. The last date for receiving applications is **21st September 2020**. Applications received after the closing date or without the prescribed documents or otherwise found incomplete or not in the prescribed proforma are liable to be rejected and no correspondence shall be entertained in this regard.
8. The Director I/c, PCIM&H reserves the right to accept or reject the application and postpone or cancel the interview without assigning any reason.

9/9/20

Joint Director I/c
For Director

Note: Hindi translation follows.

APPLICATION FORM FOR THE POST OF CONSULTANTI ASSISTANT CONSULTANT ON CONTRACT BASIS IN THE

PHARMACOPOEIA COMMISSION FOR INDIAN MEDICINES & HOMOEOPATHY

Affix passport size photo duly self-attested

1. Personal Details:

1. Post applied for
2. Name of the applicant (Block Letters)
3. Father's / Husband's name
4. Date of birth (DOB)
5. Nationality
6. Permanent address
7. e-mail (block letters)
8. Mobile
9. Last post held in government service prior to retirement along with the name of organisation
10. Pay level / Grade Pay of the last post held
11. References 1.

    2.

2. Educational Qualifications: (Please attach self-attested copies)

S. No.	Degree / Diploma

3. Professional Experience: (Please attach self-attested copies)

S. No.	Name of the organisation	Post held (prior to retirement)	Period of service

I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

Signature with date