



भारतीय चिकित्सा एवं होम्योपैथी भेषजसंहिता आयोग

PHARMAPOEIA COMMISSION FOR INDIAN MEDICINE & HOMOEOPATHY

आयुष मंत्रालय, भारत सरकार

Ministry of AYUSH, Government of India



1.3.(V). Channel of Supervision and Accountability

Section / Work area	Major tasks	Supporting Staff	Reporting Officer	Over all coordination
Chemistry	<ul style="list-style-type: none"> Pharmacopoeial work & PRS Drug analysis NABL Accreditation (Chem)- Coordination for accreditation, maintenance 	<ul style="list-style-type: none"> Dr. Raju Khousi Pawar, RA Sh. Satish Kumar, SA Sh. Kuldeep Singh, SA Sh. Divya Saurabh Kuswaha, SA Sh. Rajneesh Kumar, LA Ms. Shabnam Singh, LA Sh. Afzal Hashmi, SRF (Chem.) 	<ol style="list-style-type: none"> Dr. Anupam Maurya, SO Dr. Sweta Mohan, SO Ms. Devki Pant, RO 	Dr. SC Verma, PSO (Chem.)
Pharmacognosy/ Botany	<ul style="list-style-type: none"> Pharmacopoeial work & BRS Drug analysis Museum & Herbarium Survey & Collection Medicinal Plants Gardens NABL Accreditation (Phg.)/Coordination for accreditation, maintenance 	<ul style="list-style-type: none"> Ms. Nilima Singh, RA Sh. Jitendra Pal Singh, RA Dr. Lalit Tiwari, SA 	Dr. Nitin Rai, SO (Phg.)	Dr. Jayanthy A., PSO, (Phg.)
ASU&H	Development of pharmacopoeial standards of Ayurveda drugs		Dr. Nikhil M. Jirankalgikar, SO (Ay.)	Dr. Vijay Gupta, PSO (Ay.)
	Development of pharmacopoeial		Dr. Nikhil M. Jirankalgikar, SO (Ay.)*	

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	standards of Sowa-Rigpa drugs			
	Development of pharmacopoeial standards of Unani drugs		Dr. Nikhil M. Jirankalgikar, SO (Ay.)*	
	Development of pharmacopoeial standards of Siddha drugs		-	Dr. V. Vijayakumar, SO (Siddha)
	Development of pharmacopoeial standards of homeopathy drugs		Dr. M. Ramesh, SO (Micro.)*	Dr. SC Verma, PSO (Chem.)*
Pharmacy	<ul style="list-style-type: none"> Maintenance of Pharmacy Preparation of ASU formulations 		Dr. V. Vijayakumar, SO (Siddha) Dr. Nikhil M. Jirankalgikar SO (Ay.)	Dr. Vijay Gupta, PSO (Ay.)
Microbiology	Drug analysis	<ul style="list-style-type: none"> Dr. Akhilesh Tiwari, SA 	Dr. M. Ramesh, SO (Micro.)	Dr. SC Verma, PSO (Chem.)
Pharmacology	Drug research	-	Dr. Ramachandran S, SO (P'cology)	Dr. SC Verma, PSO (Chem.)
Publication & Printing	<ul style="list-style-type: none"> Finalization of desktop publications of ASU pharmacopoeial publication 	<ul style="list-style-type: none"> Dr. Lalit Tiwari, SA (Phg.) 	Dr. Nikhil M. Jirankalgikar, SO (Ay.)	Dr. Vijay Gupta, PSO (Ay.)
	Printing proposals			
Co-ordination	Monthly/Annual reports, Parliament matters and VIP references	<ul style="list-style-type: none"> Dr. Lalit Tiwari, SA (Phg.) 	Dr. Nikhil M. Jirankalgikar, SO (Ay.)	Dr. Vijay Gupta, PSO (Ay.)
Trainings	Training/ Academic & students Exposure visits	<ul style="list-style-type: none"> Ms. Nilima Singh, RA Sh. Divya Saurabh Kuswaha, SA Sh. Kuldeep Singh, SA 	Mrs. Devki Pant, RO (Training)	Dr. SC Verma, PSO (Chem.)
CDTL/Appellate Laboratory	<ul style="list-style-type: none"> Testing and reporting of legal samples 	<ul style="list-style-type: none"> Sh. Kuldeep Singh, SA (<u>Sample warden</u>) 	Mrs. Devki Pant, RO (Training) (<u>Govt. Analyst</u>)	Dr. SC Verma, PSO (Chem.)

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		<ul style="list-style-type: none"> (In his absence, Sh. Divya Saurabh Kuswaha, SA) 		
Pharmacopoeial Secretariate	Scientific Advisory Board	<ul style="list-style-type: none"> Allotted Regular Staff 	Dr. Anupam Maurya, SO (Chem.) Dr. Sweta Mohan, SO (Chem.)	Dr. SC Verma, PSO (Chem.)
	Pharmacopoeia Committee		Dr. Nitin Rai, SO (Phg.)	Dr. Jayanthi A., PSO, (Phg.)
	Subcommittees		Ayu - Dr. Nikhil M. Jirankalgikar	Dr. Vijay Gupta, PSO (Ay.)
			Unani - Dr. Nikhil M. Jirankalgikar	
			-	Siddha – Dr. V. Vijayakumar
			Homoeo- Dr. M. Ramesh	Dr. SC Verma, PSO (Chem.)
Administration	General Administration	<ul style="list-style-type: none"> Sh. Rajneesh, LA Sh. Sanjay Singh Rawat, Jr. Tech. Sh. Ravinder, Temporary casual worker 	--	Dr. Vijay Gupta, PSO (Ay.)
	Maintenance of Buildings & premises and construction of new buildings			
	Transportation			
Accounts	Budget Accounts and Audit PFMS	<ul style="list-style-type: none"> Sh. Anil Babu, Assistant Sh. Rajneesh, LA 	Dr. Anupam Maurya, SO (Chem.)	Dr. Vijay Gupta
	CDDO		--	Dr. Anupam Maurya, SO (Chem.)
Establishment	<ul style="list-style-type: none"> Service matters E-HRMS 	<ul style="list-style-type: none"> Sh. Pawan Kumar Shyam, MTS Sh. Afzal Hashmi, SRF (Chem.) 	--	Dr. V. Vijayakumar, SO (Siddha)

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Stores	Stores – Purchase, Maintenance	<ul style="list-style-type: none"> Sh. Rajesh Sharma, LA Ms. Shabnam Singh, LA Sh. Sanjay Singh Rawat, Jr. Tech. 	Mr. Rahul Kala, Store Officer	Dr. Vijay Gupta, PSO (Ay.)
Legal Cell	<ul style="list-style-type: none"> All Legal matters LIMBS Portal 	<ul style="list-style-type: none"> Dr. Akhilesh Tiwari, SA (Micro) (Local Admin - LIMBS) 	<ul style="list-style-type: none"> Dr. Ramachandran S., SO (P'cology) (Nodal Officer- LIMBS) 	Dr. Jayanthi A. , PSO (Phg.)
Public Grievances Cell	Public Grievances Redressal		-	Dr. Ramachandran S., SO (P'cology) In his absence - Dr. M. Ramesh, SO (Micro.)
RTI Cell	CPIO (Technical)		-	Dr. Ramachandran S., SO (P'cology)
	CPIO (Admin)		-	Dr. M. Ramesh, SO (Micro.)
	DPIO		-	Dr. Sweta Mohan, SO (In-organic-Chem.)
Vigilance	Part time CVO		-	Dr. V. Vijayakumar, SO (Siddha)
Website & IT	Management of website	<ul style="list-style-type: none"> Dr. Lalit Tiwari, SA (Phg.) 	Dr. M. Ramesh, SO (Micro)	Dr. Jayanthi A. , PSO (Phg.)
	E-Office			
	Payment Gateway			
Library	Library Books Sale of Printed publications	<ul style="list-style-type: none"> Sh. Debaranjan Samal, Jr. Tech. 	Dr. Nitin Rai, SO (Phg.)	Dr. Jayanthi A. , PSO (Phg.)

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Diary and Despatch Section	-	<ul style="list-style-type: none"> Sh. Sanjay Singh Rawat, Jr. Tech. 	-	Dr. Vijay Gupta, PSO (Ay.)
Records management	Weeding out/ Maintenance of all records	<ul style="list-style-type: none"> Sh. Divya Saurabh Kuswaha, SA 	Dr. M. Ramesh, SO (Micro.)	Dr. SC Verma, PSO (Chem.)
Miscellaneous	Swachta Action Plan	<ul style="list-style-type: none"> Dr. Akhilesh Tiwari, SA (Micro) Sh. Jeetendra Pal Singh, RA (Bot.) 	Dr. M. Ramesh, SO (Micro.)	Dr. SC Verma, PSO (Chem.)
	Rajbhasha	<ul style="list-style-type: none"> Sh. Divya Saurabh Kuswaha, SA Sh. Satish Kumar, SA (Chem.) 	Dr. Sweta Mohan, SO (In-organic-Chem.)	Dr. SC Verma, PSO (Chem.)
	Biometric Attendance	<ul style="list-style-type: none"> Sh. Jeetendra Pal Singh, RA (Bot.) 	Dr. Ramachandran S., SO (P'cology)	Dr. Jayanthi A. , PSO (Phg.)
	Arogya fair, Expo	<ul style="list-style-type: none"> Sh. Jeetendra Pal Singh, RA (Bot.) (In his absence Sh. Satish Kumar, SA (Chem.)) 	Dr. Nitin Rai, SO (Phg.)	Dr. Jayanthi A. , PSO (Phg.)

*Till recruitment of concerned regular employees