

F. No. A.12025/01/2011-HPC(PCIM)  
Ministry of Health & Family Welfare  
Department of Ayurveda, Yoga & Naturopathy, Unani, Siddha and  
Homeopathy (AYUSH)

**PHARMACOPOEIA COMMISSION FOR INDIAN MEDICINE & HOMOEOPATHY**

*A MEASURED* **RULES AND REGULATIONS**

**1. NAME OF THE SOCIETY:**

The new name of the Society shall be the "Pharmacopoeia Commission for Indian Medicine and Homeopathy" (PCIM&H).



**2. REGISTERED OFFICE:**

The Registered Office of the Commission shall be situated at the Pharmacopoeial Laboratory for Indian Medicine, Government of India, Department of AYUSH, *(Opp. N. Block - Samay Nagar)* Kamala Nehru Nagar, Ghaziabad-201002, U P. INDIA.

**3. AREA OF WORK :**

All over India.

**4. DEFINITIONS:**

In this Memorandum and the Rules made thereunder unless the context otherwise requires -

4.1 'Society' shall mean the "Pharmacopoeia Commission for Indian Medicine & Homoeopathy", Ghaziabad, U.P.

4.2 'Commission' shall mean the "Pharmacopoeia Commission for Indian Medicine and Homeopathy" Ghaziabad, U.P.

4.3 'General Body' means the General Body of the "Pharmacopoeia Commission for Indian Medicine and Homoeopathy"

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सं. सोसाइटीज तथा चिट्स, मेरठ।

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- 4.4. 'Chairman' means the Chairman of the Commission unless specified otherwise and Secretary, Department of AYUSH shall be ex-officio Chairman of the Commission.
- 4.5. 'SFC' shall mean the Standing Finance Committee of the Pharmacopoeia Commission for Indian Medicine & Homoeopathy.
- 4.6. 'Scientific Body' shall mean the Scientific Body of the Pharmacopoeia Commission for Indian Medicine & Homoeopathy.
- 4.7. 'Central Government' shall mean the Government of India.
- 4.8. 'Fund' shall mean the Pharmacopoeia Commission for Indian Medicine & Homoeopathy Fund maintained by the Commission.
- 4.9. 'Laboratory' shall mean the Pharmacopoeial Laboratory for Indian Medicine or Homoeopathy Pharmacopoeial Laboratory, Ghaziabad for respective systems of medicine as the case may be.
- 4.10. 'Staff' means the staff of the Pharmacopoeia Commission for Indian Medicine & Homoeopathy and includes the staff posted on deputation to the Commission.
- 4.11. Indian Medicine shall mean Ayurvedic, Siddha & Unani medicine as defined in the Section-2(e) of The Indian Medicine Central Council Act, 1970
- 4.12. Homoeopathy medicine means Homoeopathic Medicine as defined in 4A of Second Schedule of Drugs & Cosmetic Act, 1940
- 4.13. 'Member-Secretary' shall mean the Secretary-cum-Director of the Pharmacopoeia Commission for Indian Medicine.

5. **AIMS AND OBJECTS OF THE COMMISSION:**

- 5.1. The Commission is established with the objective to administer and manage the Pharmacopoeia Commission for Indian Medicine & Homoeopathy.
- 5.2. The functions of the Commission shall be :-

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5.2.1 Publication and revision of the Ayurvedic, Siddha, Unani and Homoeopathy Pharmacopoeia of India at suitable intervals and of such addenda or supplementary compendia during the intervening periods as may be deemed necessary; releasing the publications for public use from a date when they are to become official.

5.2.2 Publication and revision of the Ayurvedic, Siddha Unani Formulary of India, Homoeopathic Pharmacopoeia as well as Homoeopathic Pharmaceutical Codex at regular intervals with a view to make it an authentic source of information on rational combination and use of medicine including their methods of preparation, therapeutic indications, adverse reactions, contra-indications, drug interactions and similar issues concerning Indian medicine for safe use in humans and animals. Identification of ASU formulations and Homoeopathic Pharmacopoeia as well as Homeopathic Pharmaceutical Codex with a view to develop their quality standards and to ensure quality and safety of ASU & H medicine;

5.2.3 To nurture and promote awareness of quality in ASU drugs formulations, Homoeopathic Pharmacopoeia as well as Homoeopathic Pharmaceutical Codex and drug research on ASU & H products and publish regularly or at suitable intervals other related scientific information as authorized under the rules and procedures of the Commission;

5.2.4 Exchange information and interact with expert committees of the World Health Organization and other international bodies with a view to harmonize and develop the ASU & H pharmacopoeial standards to make those internationally acceptable;

5.2.5 Arranging studies either under its own auspices or through collaboration with other institutions to develop standards and quality specifications for identity,



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purity and strength of raw materials and compound formulations and to develop SOPs for the process of manufacture included or to be included in the Ayurvedic, Siddha, Unani and Homeopathy Pharmacopoeia / formulary and its addenda or supplementary compendia or other authorized publications;

5.2.6 Maintain National repository of authentic reference raw materials used in the manufacture of Ayurveda, Siddha, Unani and Homeopathy medicine for the purpose of reference and supply of reference standards to the stake holders at a price;

5.2.7 To assign responsibilities described for PLIM and HPL under the Drugs & Cosmetics Act

5.2.8 Generate and maintain repository of chemical reference marker compounds of the plants or other ingredients used in standardizing Ayurveda, Siddha, Unani and Homeopathy medicine and supply them as reference standards to the stake holders on price;

5.2.9 Furtherance of the provision of Chapter IVA of Drugs and Cosmetic Act, 1940 in case of ASU drugs & 4A of Schedule II of Drugs & Cosmetics Act in case of Homeopathy medicine and rules there under related to ASU drugs and Homeopathy medicine respectively;

5.2.10 Acting as a coordinating center for analytical laboratories, industry and academia by encouraging exchange of scientific and technical information and staff and by undertaking sponsored funded research as well as consultancy projects;

5.2.11 Organizing national/international symposia, seminars, meetings and conferences in selected areas from time to time and to provide updated regular training to the regulatory authorities and stake holders;

5.2.12 Receiving grants, contributions, sale proceeds of its publications and reference standards, income from any other source, managing the funds and properties of the Commission to meet its objectives;



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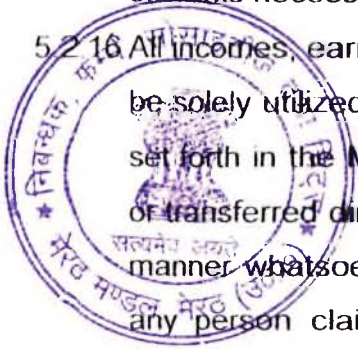
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- 5.2.13 Acquire, purchase or otherwise own or take on lease or hire temporarily or permanently, buy movable or immovable property necessary or convenient for the furtherance of the objectives of the Commission;
- 5.2.14 Draw, accept, endorse, discount, execute, sign, issue and otherwise deal with cheques, drafts, certificates, receipts, Government securities, bill of exchange or other instruments and securities whether negotiable or transferable or not;
- 5.2.15 Build, construct, maintain, repair, alter, improve or develop or furnish buildings or works necessary or convenient for the purposes of the Commission
- 5.2.16 All incomes, earnings, movable / immovable properties of the Commission shall be solely utilized and applied towards the promotion of its aims and objects as set forth in the Memorandum of Association and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits, or in any manner whatsoever to the present or past members of the Commission or to any person claiming through any one or more of the present or the past members. No member of the Commission shall have any personal claim on any movable or immovable properties of the Commission or be entitled to make any claim whatsoever by virtue of his/her membership;
- 5.2.17 Make Rules and By-laws for the conduct of the affairs of the Commission and to add, amend, alter or rescind them from time to time with the approval of the Central Government;
- 5.2.18 Administer all matters concerning the Commission in accordance with the rules and procedure of business;
- 5.2.19 Do all such things as may be necessary, incidental or conducive to the attainment of all or any of the objects of the Commission; and
- 5.2.20 Delegate any or all of its powers to the Chairman or to any of its Body/committee or committees.



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6. **MEMBERSHIP:**

- 6.1 The members of the Commission shall consist of official as well as non-official members of the General Body. Official members shall hold membership by virtue of their official position. The non-official members will be nominated by the Central Government for a period of three years.

**Subscription:**

No subscription will be charged from the members of the Commission.

**General condition for Membership:**

If a member of the Commission changes his/her address he/she may notify to the Secretary his/her new address, but if he/she fails to notify such new address, his/her address as recorded in the roll of the members shall be deemed to be his/her address. He will sign an agreement of confidentiality of the official work.

6.4 **Termination of Membership:**

- a) Where a member of the Commission becomes such member by reason of the office he/she holds, his/her membership shall terminate when he or she ceases to hold that office.
- b) A member of the Commission representing a Department of the Central Government shall continue to be such member at the discretion of the Central Government.
- c) A member of the Commission representing a State Government shall continue to be member during the pleasure of the concerned State Government.

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d) Every non-official member of the Commission shall cease to be such a member on the expiry of three years from the date of his/her nomination but shall be eligible for re-nomination.

However, a member of the Commission shall cease to be such member if he or she (a) dies or (b) resigns his or her membership or (c) becomes of unsound mind or (d) becomes insolvent or (e) is convicted of a criminal offence involving moral turpitude or (f) if he or she is removed by the Central Government from the membership of the Commission (g) except in the case of Director of the Commission, if he or she accepts a full-time appointment in the Commission or (h) if he or she fails to attend three consecutive meetings of the Commission without the leave / permission of the Chairman.



6.5 A member of the Commission (other than an *ex-officio* member, or a member representing the Central Government or a member representing a State Government) may resign office by a letter addressed to the Chairman and such a resignation shall take effect from the date it is recommended by the Chairman and accepted by the Government of India.

6.6 The Vice-Chairman-2 of the Commission may resign from office by a letter addressed to and accepted by the Government of India.

6.7 Any casual vacancy in the Commission shall be filled by nomination of a member by the Central Government and the member nominated to fill such casual vacancy shall hold office for the remainder of the term, if any, of the member in whose place he or she has been nominated.

6.8 The Commission shall function notwithstanding any vacancy therein and notwithstanding any defect in the appointment, nomination or co-option of any of its members, and no Act or proceeding of the Commission or the Board shall be called in question merely by reason of the defect in the appointment, nomination or co-option of any of its members.

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7. AUTHORITIES OF THE COMMISSION :

The Commission shall consist of (a) General Body (b) Standing Finance Committee and (c) Scientific Body.

7.1 GENERAL BODY :

Composition:

The following shall constitute the General Body:-

- |  |                    |
|--|--------------------|
| i) Secretary, Dept. of AYUSH                                   | - Chairman         |
| ii) Jt. Secretary, Ayush                                       | - Vice-Chairman-1  |
| iii) Chairman, Scientific Body                                 | - Vice-Chairman-2  |
| iv) Secretary and DG ICMR                                      | - Member           |
| v) Chairman, CII or his nominee                                | - Member           |
| vi) Chairman, FICCI or his nominee                             | - Member           |
| vii) Drugs Controller General (India)                          | - Member           |
| viii) Central Drug Controller (Ayush)**                        | - Member           |
| ix) Adviser (Ay.), Department of AYUSH                         | - Member           |
| x) Adviser (Unani), Department of AYUSH                        | - Member           |
| xi) Adviser (Homoeopathy)                                      | - Member           |
| xii) Eminent ASU & H experts<br>(One from each system)         | - Members          |
| xiii) One representative each of ASU & H Drug<br>Manufacturers | - Members          |
| xiv) Director PCIM / PCIM & H                                  | - Member Secretary |

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7.2 Meeting of General Body :

7.2.1 The General Body shall meet at least twice in a year or whenever the Chairman thinks fit, provided that the Chairman shall call a meeting of the Society upon a written requisition of not less than three members.

7.2.2 Every such notice for calling the meeting shall state the date, time and venue of the meeting and shall be served upon every member of the General Body, as the case may be, not less than fifteen clear days before the day appointed for the meeting.



7.2.3 Every meeting of the General Body shall be presided over by the Chairman and in his/her absence by the Vice-Chairman authorized by him.

7.2.4 Two third of the members including the Chairman and an official member shall constitute a quorum at any meeting of the Commission.

7.2.5 In case of a difference of opinion amongst the members, the opinion of the majority shall prevail.

7.2.6 The Chairman may himself/herself by a requisition in writing signed by him/her may require the Member-Secretary to call a meeting of the General Body at any time and on receipt of such a requisition, the Member-Secretary shall forthwith call such a meeting.

7.2.7 Each member of the General Body including Chairman shall have one vote and if there shall be an equality of votes on any question to be decided by the General Body, the Chairman shall have a casting vote.

7.2.8 Any resolution except such as may be placed before the meetings of the Commission may be adopted by circulation among all its members and any resolution so circulated and adopted by a majority of the members who have signified their approval of the resolution shall be as effectual and binding as if such resolution had been passed at a meeting of the Commission.

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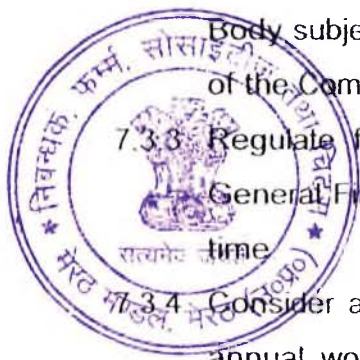
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7.3 Powers and Functions of General Body:

7.3.1 The General Body shall generally pursue and carry out the objectives of the Commission, as set forth in the Memorandum of Association.

7.3.2 The affairs and funds of the Commission shall be supervised by the General Body subject to rules, and bye-laws framed for the purpose and the directions of the Commission.



7.3.3 Regulate financial transaction of the Commission as per the provision of General Financial Rules of the Government of India as amended from time to time

7.3.4 Consider and pass such resolutions on the annual report, annual accounts, annual working plan; and annual budget of the Commission based on the grants to be received from the Central Government/any other sources and commission's own sources of revenue. The Commission shall submit such annual reports, annual accounts, annual working plan and annual budget along with the resolution passed thereon by the Commission to the Central Government.

7.3.5 On recommendation of SFC, approve projects/works/ plans etc. prepared by Scientific Body for technical and scientific work of the Commission and to carry on its administration and management.

7.3.6 Make, adopt, amend, vary or rescind, from time to time, By-laws (a) for the conduct of the business of the Commission and the committees to be appointed by it, (b) for delegation of its powers, (c) for fixing the quorum.

7.3.7 The General Body shall enter into agreement with the Government of India, State Governments and other public or private organizations or individual within the country for screening and accepting grant-in-aid, endowments, and donations or gifts to the Commission on mutually agreed terms and conditions.

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7.3.8 Perform such additional functions and to carry out such duties as may from time to time be assigned to it by the Central Government as per its Memorandum of Association.

7.3.9 Creation of all scientific, administrative, ministerial and other posts under the Commission and their recruitment shall vest in the Central Government which shall ensure that the posts are created for the efficient management of the affairs of the Commission. The Central Government shall have the power to regulate the recruitment and conditions of service of the staff.

7.3.10 Appoint committees/panels/working groups for the disposal of any business of the Commission or for tendering advice in any matter pertaining to the Commission.

7.3.11 The proceedings of meetings of the General Body shall be recorded in a minute book to be maintained by the Member-Secretary for the purpose and shall be signed by the Chairman of the meetings after they are duly confirmed.

8. Standing Finance Committee:

8.1 Composition:

The following shall constitute the SFC:-

- i) Joint Secretary (AYUSH) - Chairperson
- ii) Chairperson, Scientific Body - Vice-Chairperson
- iii) Financial Advisor, M/o Health & FW - Member
- iv) Central Drug Controller (Ayush)\*\* - Member
- v) Director, PCIM/ PCIM & H - Member Secretary

\*\* Will be included after the approval of proposal under consideration in Dept. of Expenditure.

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8.2 **Membership:**

All the members of the SFC shall be the ex-officio members by virtue of their official position.

8.3 **Powers and Functions of SFC:**

8.3.1- The affairs and funds of the Commission shall be managed, administered and controlled by the SFC subject to rules, and orders of the Commission.

8.3.2 Receive grants and contributions and have custody of the funds of the Commission and to manage the properties of the Commission.

8.3.3 Prepare the budget estimates of the Commission for each year and to sanction routine expenditure within the limits of the budget as approved by the Commission /Central Government.

8.3.4 Approve the budget requirement for engaging staff supports on contractual basis for carrying out administrative and other functions of the Commission with the approval of the Central Government.

8.3.5 Recommend to General Body for approval of projects/works/ plans etc. prepared by Scientific Body for technical and scientific work of the Commission.

8.4 **Meeting of SFC:**

8.4.1 All meetings of the SFC shall be called by notice in writing on the direction of Chairman of SFC and under the signature of the Member-Secretary.

8.4.2 Every such notice for calling the meeting shall state the date, time and venue of the meeting and shall be served upon every member of the SFC.

8.4.3 Every meeting of the SFC shall be presided over by the Chairman of the SFC.

8.4.4 The SFC shall meet as and when required at such time and place as the Chairman of SFC shall decide.

8.4.5 Two third members of the SFC including the Chairman shall constitute a quorum at any meeting of the SFC. If at any meeting of the SFC there is no quorum, the meeting shall stand adjourned to any other time or to a date to be



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fixed by the Chairman of SFC as the case may be. If at any adjourned meeting, there is no quorum the members present shall constitute the quorum.

8.4.6 The Chairman of SFC himself/herself by a requisition in writing signed by him/her may require the Member-Secretary to call a meeting of the SFC at any time and on receipt of such a requisition, the Member-Secretary shall forthwith call such a meeting.

8.4.7 Each member of the SFC shall have one vote and if there shall be an equality of votes, on any question to be decided by the SFC, the Chairman of SFC shall have a casting vote.



**SCIENTIFIC BODY:**

9.1 **Composition:**

The Scientific Body of the Pharmacopoeia Commission for Indian Medicine & Homeopathy shall consist of the following members:-

- (i) Eminent Scientist or an ASU &H Expert with Significant experience in Pharmacopoeial work - Chairman
- (ii) Chairman Indian Pharmacopoeia Commission or his nominee - Member
- (iii) Chairman, Ayurvedic Pharmacopoeia Committee - Member
- (iv) Chairman, Unani Pharmacopoeia Committee - Member
- (v) Chairman, Siddha Pharmacopoeia Committee - Member
- (vi) Chairman Homeopathy Pharmacopoeia Committee - Member
- (vii) Director General, ICMR or his nominee (ASU Drugs Experts) - Member
- (viii) Director General, CSIR or his nominee (ASU Drugs Experts) - Member
- (ix) DG, CCRAS - Member
- (x) DG CCRS - Member
- (xi) DG, CCRUM - Member
- (xii) DG, CCRH - Member
- (xiii) Central Drug Controller (Ayush)\*\* - Member
- (xiv) Adviser (Ay.) Deptt. of AYUSH. - Member
- (xv) Adviser (Unani), Deptt. of AYUSH - Member
- (xvi) Adviser (Homoeopathy) Dept. of AYUSH - Member

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| (xvii)  | Dy. Adviser (Siddha), Department of AYUSH                       | - Member          |
| (xviii) | Professional experts drawn<br>one each from ASU & H industry    | - Member          |
| (xix)   | One expert each from ASU & H academia<br>and regulatory bodies. | - Member          |
| (xx)    | Director, Pharmacopoeia Commission for<br>Indian Medicine       | -Member Secretary |

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 of Expenditure

The Chairman of Scientific Body shall be nominated by the Central  
 Government. The term of Chairman shall be ordinarily three years from the  
 date of his nomination; however, he shall be eligible for re-nomination.

If the Chairman of Scientific body is not performing the duties as per the rules  
 and byelaws of the commission or found guilty in any irregularities in the  
 function of Scientific body, in such case, the Central Government shall have the  
 powers to remove the Chairman of scientific body before completion of his/her  
 tenure.

Those members of the Scientific Body who are not member of the General  
 Body or ex-officio members i.e. at (xviii) and (xix), they shall be nominated by  
 the Chairman of Commission for a period not exceeding three years from the  
 date of their nomination, after taking in view the recommendations of the  
 Chairman Scientific Body. These nominated members shall also be eligible for  
 re-nomination.

9.2 **Meeting of the Scientific Body :**

9.2.1 The Scientific Body shall meet at least twice a year or whenever the Chairman  
 of SB thinks fit provided that the Chairman shall call a meeting of the - SB upon  
 a written requisition of not less than three members.

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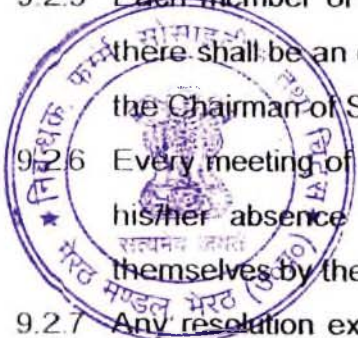
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- 9.2.2 For every meeting of the Scientific Body, not less than fifteen days' notice shall be given to the members.
- 9.2.3 Two third of the members including the Chairman and an official member shall constitute a quorum at any meeting of the SB.
- 9.2.4 In case of a difference of opinion amongst the members, the opinion of the majority shall prevail.
- 9.2.5 Each member of the SB, including the Chairman, shall have one vote and if there shall be an equality of votes on any question to be determined by the SB, the Chairman of SB shall in addition have and exercise a casting vote.
- 9.2.6 Every meeting of the SB shall be presided over by the Chairman of SB and, in his/her absence from any meeting, by a member chosen from amongst themselves by the members present at the meeting.
- 9.2.7 Any resolution except such as may be placed before the meetings of the SB may be adopted by circulation among all its members and any resolution so circulated and adopted by a majority of the members who have signified their approval of the resolution shall be as effectual and binding as if such resolution had been passed at a meeting of the Commission.

9.3 **Powers and Functions of the Scientific Body :**

- 9.3.1 Without prejudice to the generality of the foregoing and subject to the provisions of the Memorandum, the Scientific Body of the Commission shall:-
  - (i) Generally pursue and carry out the objects of the Commission, as set forth in the Memorandum of Association.
  - (ii) prepare and execute detailed plans and programs for technical and scientific work of the Commission and execute them after approval of the SFC/General Body;
  - (iii) guide the work related to various pharmacopoeia committee & working groups;



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- (iv) recommend to General Body for approval of the work carried out and manuscripts prepared for publications by different pharmacopoeia,
- (v) Shall execute any other scientific / technical work assigned by the commission;
- (vi) forward to the General Body before October each year, Annual Report/Audit Report (both English and Hindi versions) of the previous year,
- (vii) perform such additional functions and to carry out such duties as may from time to time be assigned to it by the General Body.


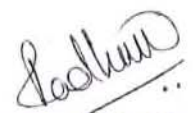



**10.1 FUNCTIONS AND POWERS OF THE CHAIRMAN OF THE SCIENTIFIC BODY:**

- (i) The Chairman of Scientific Body shall exercise such powers for the conduct of the business of the Scientific Body as may be delegated to him/her, by the General body.

**10.2 FUNCTIONS AND POWERS OF THE MEMBER-SECRETARY :**

- (i) The Member-Secretary shall be responsible for the proper administration of the affairs and funds of the Commission under the direction and guidance of General Body through the Chairman of the Commission. He /She shall be vested with such executive and administrative powers of the Commission as may be necessary or incidental to the purpose subject to the Rules and Regulations.
- (ii) He /She shall coordinate and exercise general supervision over all the activities of the Commission.

  
  
  
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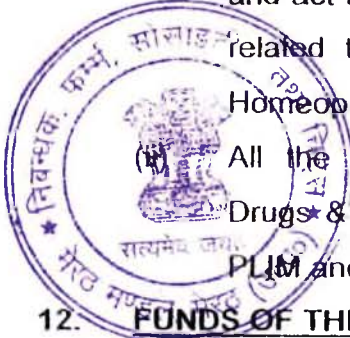
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11. FUNCTIONS OF PHARMACOPOEIAL LABORATORY FOR INDIAN  
MEDICINE AND HOMEOPATHIC PHARMACOPOEIAL LABORATORY:

The Pharmacopoeial Laboratory for Indian Medicine, Ghaziabad and Homeopathic Pharmacopoeial Laboratory, Ghaziabad shall function as the supporting structure of the Commission.

(i) They shall act as Pharmacopoeial standardization and validation centres and act as hub and nodal agencies for coordinating all type of activities related to Pharmacopoeial work in Indian systems of medicine and Homeopathy respectively.

(ii) All the statutory work of Apex/Statutory Appellate Lab under the Drugs & Cosmetics Act & Rules thereunder shall be performed by the PLIM and HPL for respective systems of medicine.



12. FUNDS OF THE PHARMACOPOEIA COMMISSION FOR INDIAN MEDICINE

12.1 The funds of the Commission will consist of the following:

- (i) All funds provided by the Central Government, Project based grant from Central Council for Research in Ayurveda, Siddha and Unani Medicine and Central Council for Research in Homeopathy.
- (ii) Money provided by the Industries.
- (iii) All fees and others charges received by the Commission.
- (iv) All money received by the Commission by way of grants-in-aid, donations, benefactions, bequests or transfers.
- (v) Grant from International Agencies.
- (vi) Grant from WHO, UNICEF and other Agencies, testing charges, sale of Pharmacopoeia & Publications and Reference samples.

12.2 All funds of the Commission shall be kept in a bank account maintained with a scheduled bank. All funds of the Commission shall be paid into the Commission's account and shall not be withdrawn except on a cheque signed

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by the Secretary-cum-Director and one more such other officer as may be duly empowered by the SFC.

12.3 No benefaction shall be accepted by the Commission, which, in its opinion, involves conditions or obligations opposed to the spirit and objects of the Commission.

13. ACCOUNTS OF THE COMMISSION:

13.1 The Commission shall prepare and maintain proper accounts and other relevant records and prepare an annual statement of accounts including the balance sheet in such form as may be prescribed by the Central Government.

13.2 The Accounts of the Commission shall be audited annually by the Comptroller and Auditor General of India or any other authority as may be decided by the Central Government. Any expenditure incurred in connection with the audit shall be payable by the Commission.

13.3 The Accounts of the Commission as certified by the Comptroller and Auditor General of India or any other authority as may be decided by the Central Government, together with the Audit Report thereon shall be forwarded annually to the Central Government.

14. GOVERNANCE OF THE COMMISSION:

14.1 For the purpose of Section 6 of the Registration of Societies Act, 1860, (Act 21 of 1860), the person in whose name the Commission may sue or be sued shall be the Secretary-cum-Director and in all suits brought against the Commission, the said Secretary-cum-Director shall represent the Commission and shall sign all petitions, pleadings, Vakalatnamas and Warrants of Attorney, etc.

14.2 All contracts for and on behalf of the Commission shall be expressed to be made in the name of the Commission.



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- 14.3 Subject to the prior approval of the Central Government, the Commission may alter, extend or abridge any purposes for which it is established, provided that the procedure prescribed in that behalf by the Societies Registration Act (Act 21 1860) has been followed.
- 14.4 These Rules may be altered by the Commission with the prior approval of the Central Government at any time by a resolution passed by a majority of two-thirds of the total members present at any meeting of the Commission which shall have been convened for the purpose after giving due notice of such resolution to the members of the Commission.
- 14.5 The Commission shall appoint a legal adviser after registration of the Commission to sue and defend all legal proceedings on behalf of the Commission.
- 14.6 The Commission may appoint committees/panels/working groups as it deems necessary for the broad functions relating to administration, buildings and their maintenance, finance, purchase of equipment and stores, and recruitment of scientific and other staff.
- 14.7 All provisions contained in the Societies Registration Act, 1860 (Act 21 1860) shall apply to this Commission.
- 14.8 The Pharmacopoeia Commission for Indian Medicine & Homeopathy shall include, General Body, Standing Finance Committee and Scientific Body.
- 14.9 The general governance, direction and control of the affairs of the Commission and its income and property shall be vested in the General Body of the Pharmacopoeia Commission for Indian Medicine & Homeopathy.

15. **DOCUMENTS OF THE COMMISSION:**

15.1 **Register of Members:**

The Commission shall maintain a roll of members indicating their full names addresses and occupations and every member shall sign the same. If a

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member of the Commission changes his/her address, he/she shall notify his new address to the Secretary-cum-Director of the Commission who shall have the entry in the roll of members changed accordingly. Where, however, a member does not notify any change of address to the Secretary-cum-Director his/her address as given in the roll of members shall be deemed to his/her correct address.

15.2 Proceeding Register:

A Proceeding Register shall be maintained by the Commission for recording all the proceeding held in a financial year.

15.3 Stock Register:

A Stock Register shall be maintained by the Commission for maintaining all the stock in a financial year.

15.4 Cash Book:

A Cash Book shall be maintained by the Accountant of the Commission as per the Central Govt. norms.

16. DISSOLUTION OF THE COMMISSION:

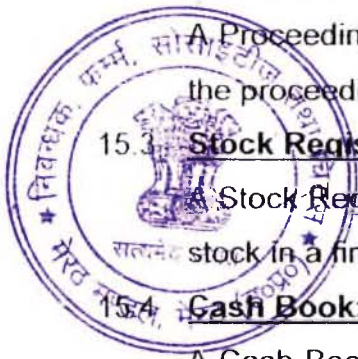
16.1 The Central Government may at any time appoint one or more persons to review the work and progress of the Commission and hold an inquiry into the affairs thereof and to report thereon, in such manner as the Central Government may stipulate. Upon receipt of any such report, the Central Government may take such action and issue directions as it may consider necessary in respect of any of the matters dealt with in the report regarding the Commission, as the case may be, and the Commission shall be bound to comply with such directions.

16.2 In case the Central Government is satisfied that the Commission or the Commission is not functioning properly, the Central Government shall have the power to take over the administration and assets of the Commission / Commission.

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16.3 If, on the winding up or dissolution of the Commission, there shall remain, after satisfaction of all its debts and liabilities, any assets and property whatsoever, the same shall not be paid to or distributed among the members of the Commission or any of them but shall vest in the Central Government which shall deal with these assets and property in such a manner as the Central Government may determine.

**17. PHARMACOPOEIA COMMITTEES:**

The scientific and technical work of the Commission shall be executed through various committees of respective system of medicine under the supervision of the Scientific Body.

17.1 The Scientific Body of the commission shall supervise the following four Pharmacopoeia committees.

- (A). Ayurvedic Pharmacopoeia Committee.
- (B). Siddha Pharmacopoeia Committee.
- (C). Unani Pharmacopoeia Committee.
- (D). Homeopathy Pharmacopoeia Committee.

Each Pharmacopoeia Committee shall have 15 to 20 experts from related disciplines of science and technology connected with pharmacopoeial standards. Other than the ex-officio members, members shall be nominated by the Chairman of the Commission keeping in view the recommendation of Chairman of the Scientific Body on the basis of merit, competence and willingness to devote their time to the work of the Commission.

17.1 a. Functions of the Pharmacopoeia Committees:

- 1. To prepare official Formularies, Pharmacopoeias, Pharmaceutical Codex of single drugs and compound formulations and other technical documents related to standard for drugs.



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- |     |                        |                    |
|-----|------------------------|--------------------|
| (g) | Adviser (Homeopathy)   | - Member           |
| (h) | Director, HPL          | - Member           |
| (i) | Director General, CCRH | - Member Secretary |

**17.2 MEMBERSHIP OF THE PHARMACOPOEIA COMMITTEES :**

All the members including the chairmen of committees should have clean track record, free of any vigilance enquiry, and should have integrity beyond doubt.

These Pharmacopoeia Committees shall have various sub-committees / working groups.

Chairmen of these pharmacopoeia committees shall be nominated by the Chairman of the Commission keeping in view the recommendations of the Chairman of the Scientific Body.

Chairmen of different pharmacopoeia committees, in consultation with the Chairman of the scientific body and approval of the Chairman of the Commission, can co-opt any other experts as required from time to time.

- (i) The process of selection of members shall be initiated by the Director-cum-Secretary of the Commission who shall pay regard to (a) the overall balance of disciplines represented, (b) balance between members in public service, in academic and research activity and in industry, (c) representation from different parts of the country and (d) representation of the medical profession, Rasa sastra, Ayurveda, Siddha & Unani veterinary sciences, pharmaceutical technology and pharmaceuticals and Natural Product Chemistry. The names of members of Pharmacopoeia Committees will be decided by the Chairman of the Commission keeping in view the recommendations of the Chairman of the Scientific Body.

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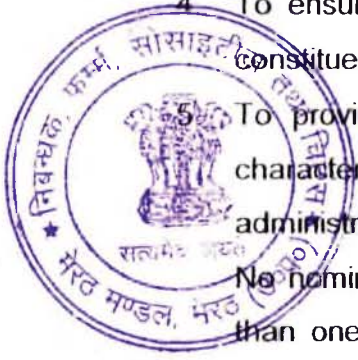
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2. To provide standards for drugs and medicine of therapeutic usefulness or pharmaceutical necessity sufficiently used in the ASU & Homeopathy practice.
3. To lay down testing protocols & methodologies for identity, quality and purity of drugs.
4. To ensure as far as possible uniformity, physical properties and active constituents of drugs;
5. To provide all other scientific information regarding the distinguishing characteristics, methods of preparation, dosage forms, mode of administration etc. of drugs.

No nominated non official or co-opted members can be member in more than one Body or Committee except the Vice Chairman of the General body.



**(A) AYURVEDIC PHARMACOPOEIA COMMITTEE:**

- |   |            |
|---|------------|
| (a) A person of eminence with academic distinction in Ayurveda and having significant experience in work related to development of pharmacopoeia. | - Chairman |
| (b) One expert each in the field of analytical chemistry and pharmaceutical chemistry.  | - Members  |
| (c) An expert in the field of pharmacy/pharmaceutical science   | - Member   |
| (d) Two experts in the field of pharmacognosy.  | - Members  |
| (e) Two experts in the field of dravya guna.  | - Members  |
| (f) One expert each from the field of Rasa sastra and bhaishajaya kalpana.  | - Members  |
| (g) Two experts from the Ayurvedic industry experienced in manufacture.   | - Members  |
| (h) One expert from the field of Biotechnology.   | - Member   |

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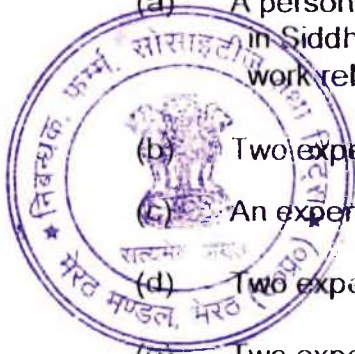
- (i) Two experts of bhasma / metals & minerals. Members
- (j) Adviser (Ay.) - Member
- (k) Director, Pharmacopoeial Laboratory for Indian Medicine. -Member
- (l) Director General, CCRAS -Member Secretary

**(B) SIDDHA PHARMACOPOEIA COMMITTEE:**

- (a) A person of eminence with academic distinction in Siddha and having significant experience in work related to development of pharmacopoeia. Chairman
- (b) Two experts in the field of organic/plant chemistry Members
- (c) An expert in the field of pharmaceutical chemistry -Member
- (d) Two experts in the field of pharmacognosy. -Members
- (e) Two experts in the field of Gunapadam. -Members
- (f) Two experts from the field of Rasa sastra, Siddha pharmacy. -Members
- (g) An expert from the Siddha industry. -Member
- (h) One expert from the field of Biotechnology. -Member
- (i) Two experts of bhasma / metals & minerals -Members
- (j) Deputy Adviser (Siddha), Department of AYUSH. -Member
- (k) Director, Pharmacopoeial Laboratory for Indian Medicine, Ghaziabad. -Member
- (l) Director, CCRS -Member Secretary

**(C) UNANI PHARMACOPOEIA COMMITTEE:**

- (a) A person of eminence with academic distinction in Unani and having significant experience



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- in work related to development of Pharmacopoeia - Chairman
- (b) Two experts in the field of Analytical chemistry. - Members
- (c) An expert in the field of Pharmacy /  
 Pharmaceutical Chemistry - Member
- (d) Two experts in the field of Pharmacognosy. - Members
- (e) Two experts in the field of Ilmuladvia. - Members
- (f) Two experts from the field of Dawasaji,  
 Unani as applicable to pharmaceutical  
 and health sciences. - Members
- (g) An expert from the Unani industry - Member
- (h) One expert from the field of Biotechnology. - Member
- (i) Two experts of kushtajat / metals & minerals - Members
- (j) Adviser (Unani), Department of AYUSH. - Member
- (k) Director, Pharmacopoeial Laboratory for Indian Medicine - Member
- (l) Director General, CCRUM - Member Secretary

**(D) HOMEOPATHIC PHARMACOPOEIA COMMITTEE:**

- (a) A person of eminence with academic distinction  
 in Homeopathy and having significant experience  
 in works related to development of pharmacopoeia. - Chairman
- (b) One expert each in the field of Analytical Chemistry,  
 Pharmaceutical Chemistry - Members
- (c) An expert in the field of Homeopathic Pharmacy/  
 Pharmaceutical Science - Member
- (d) An expert in the field of Pharmacognosy - Member
- (e) Two experts from the Homeopathy Industry - Members
- (f) One expert from the field of Homeopathy - Member

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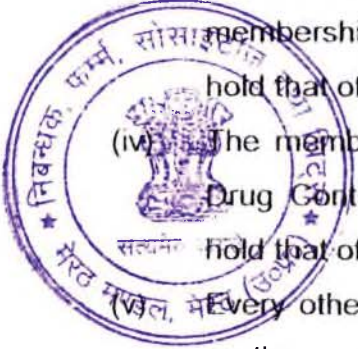
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(ii) All members of the Committee except the Secretary-cum-Scientific Director, who will be there in *ex-officio* capacity, shall be nominated in their individual capacities on the basis of merit.

(iii) As the Director-cum-Secretary of the Commission becomes a member of the Commission by reason of the office he or she holds, the membership of such person shall terminate when the or she ceases to hold that office.



(iv) The membership of the Committee of a person drawn from the State Drug Control Organization shall terminate when he or she ceases to hold that office under the Central or State Government.

(v) Every other member of the Committee shall cease to be such member on the expiry of three years from the date of his or her nomination but shall be eligible for re-nomination.

Provided further that any of the retiring members may be re-nominated on the Committee and the term of office of such members shall count from the date of nomination.

17.3 A member of the Committee shall cease to be such member if he or she (a) dies or (b) resigns his or her membership or (c) becomes of unsound mind or (d) becomes insolvent or (e) is convicted of a criminal offence involving moral turpitude or (f) if he or she is removed by the Central Government from the membership of the Commission (g) if, excepting in the case of Member Secretary-cum-Director of the Commission, he or she accepts a full-time appointment in the Commission or (h) if he or she fails to attend three consecutive meetings of the Commission without the leave / permission of the Chairman.

17.4 A member of the Committee, other than the ex-officio Secretary-cum-Director, may resign office by a letter addressed to the Chairman and such a resignation shall take effect from the date it is accepted by the Chairman.

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17.5 Any casual vacancy in the Committee shall be filled by the nomination of a member by the appropriate authority entitled to make such nomination and the member nominated to fill such casual vacancy shall hold office for the remainder of the term, if any, of the member in whose place he or she has been nominated.

17.6 Powers and Functions of Pharmacopoeia Committee :

The Pharmacopoeia Committee shall generally pursue and carry out the scientific objects of the Commission, as set forth in the Memorandum of Association and in doing so shall follow and implement the policy directions and guidelines laid down by the Scientific body and SFC. Pharmacopoeia Committees will meet at least once every 2 months to carry out the scientific work of the Commission.



17.7 Functions and Powers of the Chairman of Pharmacopoeia Committee:

- (i) The Chairman of the Pharmacopoeia Committee shall exercise such powers for the conduct of the business as may be delegated to him/her, if any by the Commission.
- (ii) The Chairman may in writing delegate such of his/her powers as he/she may think necessary to the Director or any other person for efficient administration of the Commission for the Commission.

17.8 Meetings of the Pharmacopoeia Commission :

The Commission shall function notwithstanding any vacancy therein and notwithstanding any defect in the appointment, nomination or co-optation of any of its members, and no act or proceeding of the Commission shall be called in question merely by reason of the defect in the appointment, nomination or co-optation of any of its members.

- (i) The Commission shall meet whenever the Chairman deems fit at least once every six months provided that the Chairman shall call a meeting of the Commission upon a written requisition of not less than five members.

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भाषासंस्थान डिप्टी रजिस्ट्रार  
फार्म. सोसाइटीज तथा चिडसू, मेरठ।  
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Department of Ayurveda, Yoga & Naturopathy, Unani, Siddha and  
Homeopathy (AYUSH)

- (ii) For every meeting of the Commission, not less than fifteen days' notice shall be given to the members.
- (iii) Two third members including the chairman shall constitute a quorum at any meeting of the Commission.
- (iv) In case of difference of opinion amongst the members, the opinion of the majority shall prevail.



- (v) Each member of the Commission, including the Chairman, shall have one vote and if there shall be an equality of votes on any question to be determined by the Commission, the Chairman shall in addition have and exercise a casting vote.

- (vi) Every meeting of the Commission shall be presided over by the Chairman and in his absence from any meeting by a member chosen from amongst themselves by the members present at the meeting.

- (vii) Any resolution or technical and scientific matter except such as may be placed before the meetings of the Commission may be adopted by circulation among all its members and any resolution or technical and scientific matter circulated and adopted by a majority of the members who have signified their approval of the resolution on technical and scientific matter shall be as effectual and binding as if such resolution or technical and scientific matter had been passed at a meeting of the Commission.

**17.9 Functions and Powers of the Secretary-cum-Director :**

- (i) The Director, Pharmacopoeia Commission for Indian Medicine shall function as the Director. The Pharmacopoeial Laboratory for Indian Medicine will be part of the permanent support structure of the Commission.
- (ii) The Director shall be the Chief Scientific and Executive Officer of the Commission and shall be responsible for the proper administration of the

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Commission and for the maintenance of discipline therein. He/She shall be the custodian of the records and such property as the Board of Governors may commit to his or her charge.

(iii) The Director shall have such other powers and perform such other duties as may be delegated or assigned to him or her by the General Body.

(iv) The Director shall, exercise such financial powers as may be delegated to him by the SFC and such delegation of powers shall be approved by the Central Government

(v) The Director shall, act as the Secretary of the General Body of the Commission and such other Committees as the GB or the Commission may decide.

(vi) In the event of the post of the Director, Pharmacopoeia Commission for Indian Medicine remaining vacant or the Director being absent or unable to perform his/her duties for any reason, it shall be open for the Commission to direct any officer or officers in the service of the Commission or a member of the Commission to exercise temporarily such powers and perform such functions and duties of Director, Pharmacopoeia Commission for Indian Medicine as the Commission may deem fit.

17.10 The members of the General Body or the Scientific Body or of any Sub-Committees appointed by the commission, except the Director, Pharmacopoeia Commission for Indian Medicine shall not be entitled to any remuneration from the Pharmacopoeia Commission for Indian Medicine, but they shall be paid such traveling and daily allowances as may be provided for by the By-laws to be made in this behalf, in respect of any journeys undertaken by them for attending the meetings of the Commission or any Committee, or in connection with any other business of the Commission.



*Plus copy*

*Naim Rahman*

*Adm*

*Ladlum*  
संख्य प्रकृतिलिपि

*Abrahamo*

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*10.4.17*



फाइल नं० 54384 (M)  
संस्था का नाम राज्यीय चिकित्सा समिति  
1. स्थापित इस विधान के अंतर्गत  
2. विधान संख्या 11/1956 (राज्य)  
3. दिनांक 25/6/54  
को कानून 1956 में प्रमाणित है अतः अंतर्गत  
नियंत्रित की गई। ↓

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